



CALL TO ORDER at 6:00 pm by Chair Lisa Pratt

PLEDGE OF ALLEGIANCE was recited.

PRESENT

Director: Chair Lisa Pratt, Secretary/Treasurer David Boor, Ken Browne, Vice-Chair Loren Dieter (6:04 pm), Luis Medel Rodriguez (6:08 pm).

Staff: Chief Mike Hughes, Lieutenants Jeremy Gierke, Firefighters: Tim Atkeson & Cole Anderson; and Suzanne Gray, Executive Assistant

OPEN TIME FOR PUBLIC EXPRESSION - NONE

AGENDA ADJUSTMENTS – NONE

CONSENT CALENDAR ITEMS

- 1) Chair Lisa Pratt asked if everyone had read the 9/14/2023 draft of Regular Board of Directors Meeting minutes; the payables and bills. The agenda packet was emailed 10-12-2023.
- 2) David Boor made a motion to approve the consent calendar as presented. Ken Browne seconded the motion. Chair Lisa Pratt asked if any further discussion, hearing none she called for a vote. The motion carries 3-0 by those named David Boor, Ken Browne, and Lisa Pratt.

ACTION ITEMS

- 1) Chief Hughes asked to have the Action Items be reviewed out of order with an explanation.
 - a) On 10/18/2023 Morrow County met to finish the draft ASA. Chief Hughes is going to ask for some money and he wants the Board to feel comfortable spending it.
 - b) First the state law is very clear. BFRD has the absolute right to provide ambulance service within our district. The County does not have the authority to deny the right. The County, the City of Boardman and BFRD has the exact same authority when it comes to regulating ambulance service. The County cannot deny BFRD the opportunity to provide ambulance service.
 - c) BFRD's attorney assures that BFRD will be part of the ASA. BFRD has an opportunity before it that brings this Action Item before the Board.
 - d) Chief Hughes suggests playing the devil's advocate. BFRD does not get part of the ASA and BFRD has to sue the County to provide service. Chief Hughes can recoup every bit of the money being spent on ambulances. The district is not at risk to lose money.
- 2) Action Item 2, request approval to purchase emergency apparatus, \$115,000.00.
 - a) Purchase a 2016 4X4 wheeled coach from same company as other two 11-1 and 12-1 with a similar configuration. Chief Hughes displayed pictures of the vehicle. The mileage on the two ambulances is 82-85k. Mileage on 16-2 runs in high 70k to low 80k.
 - i) The company contacted Chief Hughes with an opportunity for BFRD. The cost of this ambulance is \$115,000 with shipping. The color code off the new chassis will be sent



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ACTION ITEMS CONTINUED

- to match wraps for sides (red) and top (white). They will restripe this one to match current rigs.
- ii) While ambulance remount is happening, BFRD will lease a backup at \$25,000.00. BFRD told the County, that BFRD can respond with two ambulances simultaneously. Today there were three ambulances called for service in Boardman. Two were transporting two patients from here and third call came in. Credits from old chassis range \$25-35,000.00. When the project is done, BFRD has purchased 16-2 for about \$30,000.
 - iii) This newer ambulance would be the first out ambulance while the other ones are being remounted. David Boor asked if remounting would happen one at a time with an answer of yes. Ensures BFRD always has three ambulances. Discussion on the 1999 vehicle can happen when BFRD has three nice ambulances. The white 1999 ambulance could become the game ambulance or high school resource.
 - iv) Chief Hughes' original plan was to remount the two already have, then purchase a new one. Los Alamitos Fire had the two ambulances before BFRD. Los Alamitos does not have any ambulances coming available. Los Alamitos specked out the cost of a new ambulance at \$330,000. BFRD is saving roughly \$125,000 for each remount. Chief Hughes plans through the course of the next 10 years is to remount these three boxes. This is the reason for authorization to spend money.
- b) The next question is where is the money coming from. 9:03
- i) CREZ III \$379,000 purchased the three chassis and one remount (12-1). The remaining Bond amount is \$230,000-\$240,000 that has been held back.
 - ii) Bond money will be used for smaller projects of the security fence and expanding the parking lot. Ken Browne asked if the Bond money was still good.
 - (1) Chief Hughes replied that the remaining Bond money can be left on the books forever or can be used for capital outlay projects because BFRD spent 85% of the entire Bond money in the first three years.
 - (2) Ken Browne also asked about using Bond funds for Capital Outlay specifically apparatus. Chief Hughes replied yes, this purchase is Apparatus on Capital Outlay.
 - (3) Lisa Pratt verified that Kirby Nagelhout Construction money is still held for when they finish. Chief Hughes replied yes.
 - iii) Ken Browne asked if the remount company supplies a backup rig OR leases an ambulance during remount process. Chief Hughes stated it is a lease; the remount is a charge and a side fee for the lease.
- c) Chief Hughes states if the new ambulance purchase is approved, then the other remount will be delayed. Remount the one already approved in April 2024. In the next fiscal year, the second ambulance 11-1 would be remounted. This would set a schedule of every 18 month to 2 years for remounts of ambulances.
- i) Loren Dieter asked how often would remounts be needed. Every 5-7 years is recommended. Staggard remounts are better for the budget.
 - ii) July 2025 would be the target date for the second (12-1). Los Alamitos remounts every seven years and they are five times as busy as BFRD.



ACTION ITEMS CONTINUED

- d) Chief Hughes is asking for \$115,000 today. If the Board approves it, Chief Hughes will pull off Action Item 1 off. If Action Item 2 is not approved, Chief Hughes wants a solid back up ambulance since three ambulances in Boardman often.
 - i) Still providing interfacility transports. In fact, Tim Atkeson and Tamara Beardsley went on one Tuesday from St. Anthony's to a Portland area hospital.
 - ii) Lisa Pratt asked about the age of the ambulance and does the age of the box matter. Chief Hughes replied that none of the ambulances purchased have been remounted. They can be remounted multiple times.
 - iii) OHA put stipulations on the remounts. An example is not being able to re-use gurney mounts as they no longer meet state standards.
 - iv) Amazon provided a grant for an auto loader. The new ambulance 16-1 is set up for the auto loader. Future BFRD budget and/or grants will focus on acquiring auto loaders for the other ones. Auto loaders are easier on the body mechanics.
 - v) The explanation about the two Action Items is complete. Chief Hughes is requesting #2 to negate #1.
- e) David Boor made a motion to approve purchase of emergency apparatus in the amount of \$115,000.00. Ken Browne seconded the motion.
 - i) Chair Lisa Pratt asked if there was further discussion.
 - (1) Chief Hughes explained if Action Item 2 passes, he will withdraw Action Item 1 until sometime in the next fiscal year.
 - (2) Lisa Pratt questioned the order and timing of the remounts.
 - (a) Ken Browne informed them the chassis have been purchased.
 - (b) In the September meeting, Ambulance 12-1 was approved for a remount with drop off in April 2024 and back to BFRD in June 2024. The check is ready to sign for 50% of apparatus 12-1.
 - (c) The check for chassis is also ready to sign. Personnel are going to pick up three chassis from Salem, OR 10-25-2023. Two chassis are for ambulance remounts, one chassis is for a Type 6 to be assembled.
 - (d) In April 2024, BFRD staff will drive chassis and box to Nevada. Staff will fly back if BFRD does not need to lease an ambulance.
 - (e) Chief Hughes will execute contract if approved tomorrow. Staff will send a picture of the door code to send to company to match wrap colors: red and white as other two ambulance. Estimated 16-1 delivery to BFRD by December first.
 - ii) Chair Lisa Pratt called for a vote. The motion passed 5-0 by those named David Boor, Ken Browne, Luis Medel Rodriguez, Loren Dieter, and Lisa Pratt.
- 3) Action Item 1, request approval to remount apparatus 11-1 at a cost of \$110,000.00. Chief Hughes will defer this request to a later date, after July 2024.

FIRE CHIEF REPORT

- 1) Assuming BFRD is given ASA, Chief Hughes announced BFRD will send 3-4 people to paramedic school. The school is based in Idaho but works around full-time firefighter shifts.



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- a) The paramedic students will continue to work the BFRD shifts while attending online recorded, live lecture classes. The on-duty medic will mentor the student. With a mentor, the students can practice skills on calls.
- b) BFRD is developing ties with Pasco, Pendleton, and UCFD #1 for field internship opportunities. The idea is for the student to work BFRD shift, have 24 hours off, work at another ambulance and then come back for BFRD shift. Students have to have 480 hours field time and 40 ALS contacts.
- c) Biggest issue for EMTs that want to go to school is the cash to pay for school. Zulema Gaytan obtained a grant to help offset the \$12,000 for her paramedic course. BFRD will pay costs not covered by the grant. If she had not gotten the grant, BFRD would have paid her tuition.
- d) The Idaho course costs \$8,500.00 which BFRD will front the money. A contract is signed. If a student fails or resigns without finishing, they will reimburse BFRD. This school has a high success rate. Certified Paramedics of the program will sign a separate document staying a minimum of 3-years with BFRD. If one leaves early, BFRD will be reimbursed the cost of the school.
- e) Chief Hughes is waiting for the piece of paper with Boardman Fire ASA. Then the crew will be signed up for Paramedic school that starts in February 2024.
- f) National Registry of Paramedics will list the successful students. Currently two tests for the National Registry one is a written exam and the other is a practical test. In July 2024 the practical exam will be eliminated. Since the skills are covered in the field internship there is no reason to test the skills again. State Fees will be paid.
- g) Lisa Pratt asked if Zulema Gaytan was back. She has one more test to take but is back fulltime shift work. Interestingly after one year of schooling, she took some vacation.
- h) Lisa Pratt asked how many were interested in the program. Four staff are interested. Chief Hughes will probably send all four. This program allows shifts to be covered. In the evening, online classes can be viewed in the community room. As the lectures are recorded, if called away student can pick up where they left off.

NEXT SCHEDULED MEETING

Next Regular Board Meeting is scheduled for Thursday, November 9, 2023 at 6:00 pm at 911 Tatone Street, Boardman, Oregon.

Special Board meetings are scheduled as needed with a minimum of 48 hours public notice. Posting on Boardman Fire Rescue website and the post office.

ADJOURNMENT at 6:25 (18:25) pm by Chair Lisa Pratt.

Respectfully submitted by Suzanne Gray, Executive Assistant