



Boardman Fire Rescue District Board of Directors
Meeting Minutes
August 11, 2026
Boardman Fire Station 81
911 S.W. Tatone St. – P.O. Box 2, Boardman, OR 97818

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL: 6:00 p.m.

PRESENT

Directors: President Lisa Pratt, Vice President Loren Dieter, Director David Boor, and Director Mike Sowa
Staff: Fire Chief Mike Hughes, Deputy Chief Sam Irons, Firefighter/Medic Cole Anderston, Firefighter/Medic Tim Atkeson, Firefighter/EMT Jesse Hughes
Zoom Guest: Brandon Hammon, Boardman City Manager
Absent: Director Jaimeson Ratzlaff

PUBLIC COMMENT: None

AGENDA ADJUSTMENTS: Fire Chief Hughes asked for addition to Presentation/Recognition.

DIRECTOR REPORTS: None

FIRE CHIEF'S REPORT – Fire Chief Hughes

1. Columbia Development Authority (CDA) Land:
None of the arbitration dates have been decided. The trial date is December 17, 2026.
2. Fire Season:
 - a. Staff on strike teams. Robert Gendhar and Peter Haney plan to be gone for 14 days.
 - b. Boardman up staff with record breaking number of red flag days.
 - c. Maddyn Morton is Seasonal Staff. She was a school year intern. Maddyn is studying for EMT school.
3. Future Fire Station, Airport Road:
A feasibility study has started. No further report but the project is promising.
4. Helipad:
 - a. The plan is pushed back because the weather is good for construction. In-kind contributions continue.
 - b. Director Sowa asked if the pad will be concrete or asphalt. Chief Hughes replied that it will be concrete with mesh instead of rebar. McCormack has not charged BFRD.

CONSENT CALENDAR ITEMS:

1. July 14, 2026 Regular Board Meeting Minutes
2. Approve Bills and Payables

Vice-President Dieter: moved to approve the Consent Calendar as presented; Director Boor seconded. No discussion. Vote: President Pratt: Yes; Vice President Dieter: Yes; Director Boor: Yes; Director Sowa: Yes. Motion carried.

ACTION ITEMS: None

FIRE LOSS MANAGEMENT DIVISION REPORT – Fire Chief Hughes for Jeremy Gierke

- AWS testing continues. Marty Broadbent came in to help.
- Calbee Foods attended a CPR class.
- In-Kind contribution CPR class to Family First for 3 employees is schedule. Karen Hughes is the new director at Family First Child Care.
- Participated in Food Pod work Group, Main Street IAMP, Port meeting.

TRAINING DIVISION REPORT – Deputy Chief Sam Irons

- Team members contributed a total of 240-ish hours of training in June. The focus has been on wildland, hose lines (wet and cooler exercises), and inside trainings.
 - Fire Extinguisher trainings conducted at Lamb Weston East Plant over two days for 70 employees.
 - FIT tests were run on 17 agronomy employees of Three Mile Canyon Farms.
- Several Mutual Aid incidents were received and given in July. Please refer to the two-page report.

EMS REPORT – Firefighter/Paramedic Cole Anderson

- In August so far, there have been 64 EMS calls made up of 42 transports, 18 cancels, 4 InterFacility Transports (IFT) resulting in 70% transport rate.
- Training Maddyn Morton for EMT school.
- Intercept with Gilliam County on I-84. BFRD provides Advanced Life Support skills and continues to the hospital.

FIRE OFFICER'S REPORT – Firefighter/Paramedic Tim Atkeson

- In July, 117 calls for service with 700 calls Year to Date average of 3.7 calls a day.
- Hydrant flow testing continuing.
- Crews sent to the Shingle Fire for 8-9 days. Hayden Fire also received BFRD resources.

FINANCIAL REPORTS – Fire Chief Mike Hughes

- The Budget to Actual is changed to three pages – Income, Personnel, Expenditures.
- Line items 4130 and 4430 will reflect the City now charging for water. Hydrant testing will increase to balance out the charge. However, 4130 and 4430 will be overbudget.
- A 10% increase in ASA payments from Morrow County includes actual personnel and benefit costs. BFRD chose to be paid for the entire year at the July fiscal year.

COMMUNICATIONS : None

PRESENTATIONS/RECOGNITIONS:

Swear in Jesse Hughes

- Chief Hughes swore in Jesse Hughes who completed his probationary work in June. Firefighter Hughes accepted a position with Boardman Police Department. His last day will be August 29, 2026.
- Karen Hughes, mother to Firefighter Hughes, pinned his badge.
- BFRD has posted a Firefighter/EMT open position on the website.

NEXT MEETING:

Regularly Scheduled Board Meeting: Tuesday, September 8, 2026 at 6:00 p.m.

CLOSED EXECUTIVE SESSION:

Fire Chief Michael Hughes - 192.660 (2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

- Adjourned the regular session at 6:19 p.m.
- Reconvened the regular session at 6:50 p.m.

AJOURNED: 6:55 p.m.

Respectfully submitted by Suzanne Gray